



# RETURN FORM

info@sharespace.org

RETURN TO: ShareSpace Foundation  
PO Box 129  
Titusville, FL 32781

**PLEASE READ RETURN POLICY:** We will gladly accept returns not meeting your expectations. Simply return your purchase with original invoice. Send the product by mail shipping prepaid by you, the customer, to the address above. Purchases made with a credit or debit card will be credited back to the card.

Always use this form in case of return or exchange:

- 1) You may seek a refund of the purchase price (excluding original shipping costs) or you may ask for product(s) to be replaced or exchanged. Replaced or exchanged items must be of equal value as the initial item. Any balance will be payable by you.
- 2) You will need to return the item at your cost if you are seeking a replacement, exchange, refund, or additional merchandise, unless we indicate that this is not necessary.
- 3) If a mistake was made on our part, or a product was damaged upon receipt we will refund to you the shipping costs for such return.
- 4) To exchange a product for another, please indicate in Returns the item you are returning and indicate in Exchanges the new item you want to receive.

1. RETURNS - list items you are returning below.			
Qty.	No. of items	Description	Reason Code

2. EXCHANGE or ADDITIONAL MERCHANDISE			
Qty.	No. of items	Description	Reason Code

### REASON CODES FOR RETURN

- (01) Arrived damaged
- (02) Not as expected
- (03) Received wrong item
- (04) Color wrong
- (05) Sizing wrong
- (06) Disliked product

### Customer Address:

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Please check one of the following:

Exchange       Return